

21 June 2022

**PAPER CLASSIFICATION: OPEN**

**Minutes of the Meeting of the  
BOARD OF TRUSTEES  
held on Friday, 10 June 2022 at 2.00 pm  
at Savoy Place, London WC2 and via Virtual Meeting**

Present: Sir Julian Young (President)  
Miss Yewande Akinola  
Dr Ian Belger  
Dr Bicky Bhangu  
Professor Phil Blythe (Minutes 1-12)  
Professor Bob Cryan  
Mrs Katy Deacon  
Dr Andy Harter  
Ms Rachel Hurst  
Dr Gopi Katragadda  
Professor Paul Needham  
Ms Dawn Ohlson  
Professor Sarah Spurgeon  
Professor Kate Sugden

In attendance: Ms Toni Allen (Director of International Strategic Marketing and Engagement)  
Mr Ed Almond (Director of Finance and Planning)  
Mr Richard Best (Director of IT and Digital Services)  
Ms Morna Dason-Barber (Director of Human Resources)  
Mr Simon Edwards (Director of Governance and External Engagement)  
Mr Nigel Fine (Chief Executive and Secretary)  
Mr Giles Grant (Director of Knowledge Services & Solutions)  
Ms Eloisa de la Maza (Governance Executive)  
Mr Andrew F Wilson (Head of Governance)

**1. Apologies for Absence**

Apologies for absence were received from Professor Danielle George and Miss Abbie Huty.

**2. Conflicts of Interest**

No conflicts of interest were declared.

**3. Minutes**

The Minutes of the meeting held on 25 May 2022 (T(22)M4) were approved and signed as a correct record.

#### **4. Death in Service**

Mr Fine reported to the Board with great regret the news that Mr Mark Organ, formerly Head of Membership, had died very recently.

#### **5. Actions Taken or Outstanding**

- 5.1. Mr Edwards introduced and the Board noted a report on actions taken or outstanding since the previous meeting of the Board (T(22)44).
- 5.2. With reference to Minute 8 of T(22)M3, the Board approved the appointment of Mrs Deacon as Chair of the Working Party on Equality, Diversity and Inclusion.

#### **6. Strategy Meeting**

- 6.1. Sir Julian Young reported on the issues covered at the Trustees and Council Strategy Input Meeting held over the past two days.
- 6.2. Dr Katragadda suggested that the Board should build on the discussion at the meeting and develop this into a scenario planning activity. Dr Bhangu commented that that some issues previously discussed had not progressed to decision and there was some concern that opportunities were thereby being missed. It was noted that all input to the Strategy Input Meeting would be reviewed by staff during the annual planning activity.

#### **7. Strategy Prioritisation**

- 7.1. Mr Almond introduced and the Board noted a proposal on Strategy Prioritisation (T(22)45).
- 7.2. During discussion the following comments were made:
  - 7.2.1. The discussion on micro-credentialing suggested that this subject required separate consideration.
  - 7.2.2. The barriers to professional registration experienced by some candidates needed to be addressed.
  - 7.2.3. A copy of the detailed presentation on the research about the professional registration and recognition landscape that had been conducted for the IET by Ms Ruth Bolle (Research by Design) should be circulated to the Board.
  - 7.2.4. Close attention should be given to refining and advertising the member value proposition.
  - 7.2.5. The IET should respond to a continuing fall in the number of registered members and draw up plans to reverse the trend.
- 7.3. The Board agreed that the Membership and Professional Development Board should continue to be responsible for developing and managing the IET's response to the continuing fall in the number of registered members and the potential to deploy micro-credentialling. A progress report should be made to the Board of Trustees in September 2022.
- 7.4. The Board approved the prioritised activities for 2023 as set out in the paper, aligned with the execution of the IET Strategy 2030.

## 8. Nominations and Succession Committee

- 8.1. Mr Edwards introduced and the Board noted a report from the Nominations and Succession Committee (T(22)46).
- 8.2. The Board approved the proposal from the Committee that the Chairs of Policy and Insight Panels should normally be registered members.
- 8.3. Following discussion the Board approved:
- 8.3.1. the allocation of newly elected Council members to the three Main Boards for the next Session:

Professor Andy Downton	Knowledge Services and Solutions Board
Ms Susan Jones	Volunteer Engagement Board
Mr King On Lee	Knowledge Services and Solutions Board
Mr Senamiso Mathobela	Volunteer Engagement Board
Mr Ben Obiri-Bonney	Membership and Professional Development Board
Mr Alkis Spyrou	Membership and Professional Development Board

- 8.3.2. the appointment of three Ordinary Members of Council from 1 October 2022 and their allocation to the three Main Boards:

Mr Rob Anderson	Membership and Professional Development Board
Mr Farooq Yaqub	Volunteer Engagement Board
Eur Ing Dr Ahmed Zobaa	Knowledge Services and Solutions Board

- 8.4. the appointment to fill a casual vacancy for a member of Council, for one year, and their allocation to a Main Board:

Mr Wayne Hodgkiss	Volunteer Engagement Board
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- 8.4.1. the Chairs of the Main Boards and Committees for the Session 2022/23:

Audit and Risk Process Committee	Dr Gopi Katragadda
Finance and Investment Committee	Dr Andy Harter
Knowledge Services and Solutions Board	Dr Bicky Bhangu
Membership and Professional Development Board	Ms Samantha Hubbard
Volunteer Engagement Board	Eur Ing Dr Carol Marsh

- 8.4.2. Deputy Presidents to serve as members of the Main Boards for the Session 2022/23:

Knowledge Services and Solutions Board	Dr Gopi Katragadda
Membership and Professional Development Board	Dr Andy Harter
Volunteer Engagement Board	Dr Gopi Katragadda

- 8.4.3. the Chairs of Policy and Insight Panels for the Session 2022/23:

Panel	Chair		Appointed Date	Retirement Date
Digital Policy Panel	Mr Chris Cartwright MEng CEng FIET	Second 3-year term as Chair	2019 2022	2022 2025
Energy Policy Panel	Mr Craig Lucas BEng MSc CEng FIET	Second 3-year term as Chair	2019 2022	2022 2025

Panel	Chair		Appointed Date	Retirement Date
Healthcare Policy Panel	Dr Peter Bannister MEng DPhil CEng FIET	Extension for sixth year	2017 2022	2022 2023

## 9. Council

- 9.1. Mr Edwards gave an oral report on the meeting of Council in March 2022.
- 9.2. The World Café discussion had focussed on the following questions: What is the perceived value proposition of the IET? Are we offering appropriate services desired by members? How effective are our communication channels? Are we providing adequate quality of services to our members?
- 9.3. A written report had been prepared and would be considered by the Board of Trustees in September 2022.

(Staff Note: Paper T(22)47 was not issued.)

## 10. Member Survey

- 10.1. Mr Almond introduced and the Board noted a report on the IET response to emerging themes identified within the 2021 Member Survey (T(22)48).
- 10.2. Following discussion, the Board agreed that this work should continue and a further written report made to the Board of Trustees in September 2022.

## 11. Risk Strategy and Appetite

- 11.1. Mr Edwards introduced and the Board noted a report on Risk Strategy and Appetite (T(22)49).
- 11.2. Following discussion, the Board approved the updated Risk Strategy.

## 12. Chief Executive and Secretary's Report

- 12.1. Mr Fine introduced and the Board noted his final report as Chief Executive and Secretary (T(22)50).
- 12.2. The Board noted that Mr Almond had been appointed as interim Chief Executive and Secretary from 1 July 2022.

## 13. Remuneration Committee

The Board noted a report from the Remuneration Committee (T(22)51).

## 14. Know Your Customer

The Board noted a report on the Know Your Customer Project (T(22)52).

## 15. Feedback on Board Meeting

The President invited Trustees to give feedback on the Board of Trustees meeting.

**16. Vote of Thanks**

The Board agreed to record a Vote of Thanks to Mr Nigel Fine for his many services to the Institution over the past thirteen years, on the occasion of his retirement at the end of June 2022.

**17. Private Meeting**

The Trustees held a private meeting without staff present to receive a briefing from the President about progress with the recruitment of the Chief Executive and Secretary.

**18. Classification of Board Papers**

18.1. The Board noted that eight of the papers that had been considered at the meeting were Private and Confidential. The Private and Confidential papers had been so-classified because they contained:

- 18.1.1. information relating to negotiations, commercial or otherwise, where disclosure could prejudice the IET's position, or could prejudice future negotiations of a similar nature;
- 18.1.2. reference to minutes of or the proceedings or business of a committee or other group which has been marked Private and Confidential by that Board or Committee;
- 18.1.3. information which if disclosed might result in premature publicity of courses of action that might not, in the end, be followed;
- 18.1.4. legal advice or Counsel's opinion, or were otherwise covered by legal professional privilege or concerned active legal proceedings;
- 18.1.5. information considered confidential to a third party relationship, or which could be used externally to create legal challenge, reputational risk or commercial advantage.

**19. Date of Next Meeting**

Monday, 5 September 2022 at 4.00 pm at Austin Court, Birmingham.