

16 December 2022

PAPER CLASSIFICATION: OPEN

**Minutes of the Meeting of the
BOARD OF TRUSTEES
held on Monday, 12 December 2022 at 5.00 pm
via Virtual Meeting**

Present: Professor Bob Cryan (President)
Dr Bicky Bhangu
Mrs Katy Deacon
Ms Anni Feng
Dr Andrew Harter
Ms Samantha Hubbard
Ms Rachel Hurst
Dr Gopi Katragadda
Dr Carol Marsh
Professor Ronjon Nag
Professor Paul Needham
Professor Sarah Spurgeon
Professor Kate Sugden

In attendance: Ms Morna Dason-Barber (Director of Human Resources)
Mr Andrew F Wilson (Head of Governance)

1. Apologies for Absence

Apologies for absence were received from Professor Timothy Dafforn, Miss Abbie Huddy and Sir Julian Young.

2. Conflicts of Interest

No conflicts of interest were declared.

3. Minutes

The Minutes of the meeting held on 11 November 2022 (T(22)M8) were approved and signed as a correct record.

4. Chief Executive and Secretary

- 4.1. The President made a report to the Board on the recruitment process for the Chief Executive and Secretary of the IET on behalf of the Recruitment Panel.
- 4.2. He reported that the Panel had made a unanimous recommendation to the Board to appoint Mr Ed Almond BSc MSc MBA FCA FIET as Chief Executive and Secretary.
- 4.3. The Board agreed unanimously to appoint Mr Almond as Chief Executive and Secretary.

5. Ofqual Statement of Compliance

- 5.1. The Board of Trustees noted that as an approved End Point Assessment Organisation for a selection of engineering apprenticeship standards, the IET had been recognised by Ofqual from 1 January 2022. Ofqual required the IET to submit an annual statement demonstrating continuing compliance with the General Conditions of Regulation, which should be approved by the Board of Trustees and signed by the President (T(22)107).
- 5.2. The Board approved the annual statement for 2022 and agreed that it should be signed by the President and submitted to Ofqual.

6. Feedback on Board Meeting

The President invited Trustees to give feedback on the Board of Trustees meeting.

7. Classification of Board Papers

- 7.1. The Board noted that one paper that had been considered at the meeting was Private and Confidential. The Private and Confidential papers had been so-classified because they contained:
 - 7.1.1. information relating to negotiations, commercial or otherwise, where disclosure could prejudice the IET's position, or could prejudice future negotiations of a similar nature;
 - 7.1.2. reference to minutes of or the proceedings or business of a committee or other group which has been marked Private and Confidential by that Board or Committee;
 - 7.1.3. information which if disclosed might result in premature publicity of courses of action that might not, in the end, be followed;
 - 7.1.4. legal advice or Counsel's opinion, or were otherwise covered by legal professional privilege or concerned active legal proceedings;
 - 7.1.5. information considered confidential to a third party relationship, or which could be used externally to create legal challenge, reputational risk or commercial advantage.

8. Date of Next Meeting

Monday, 6 February 2023 at 2.00 pm at Futures Place, Stevenage.