

24 January 2023

PAPER CLASSIFICATION: OPEN

**Minutes of the Meeting of the
COUNCIL**

**held on Thursday, 19 January 2023 at 13.00 hrs (GMT)
via Virtual Meeting**

- Present: Mr Ian MacGillivray (Chair)
Mr Rob Anderson
Mr Shane Bennison
Ms Kerrine Bryan
Mr Jolyon Caplin
Mr John Cowburn
Professor Bob Cryan (President)
Professor Andy Downton
Mr Mark Goudie
Mr Wayne Hodgkiss
Mr Russell Jobbins
Miss Macauley Kenney
Mr King On Lee
Professor Wai Yie Leong
Ms Senamiso Mathobela
Mr Ben Obiri-Bonney
Eur Ing Dr Kenny Otiaba
Mr Alan Palmer
Mr John Peckham
Professor Ian Phillips
Mr Ami Singh
Mr Alkis Spyrou
Mr Farooq Yaqub
Eur Ing Dr Ahmed Zobaa
- By invitation: Ms Anni Feng
Ms Samantha Hubbard
Professor Ronjon Nag
Professor Paul Needham
Professor Sarah Spurgeon
- In attendance: Mrs Toni Allen (Director of International Strategic Marketing and Engagement)
Mr Ed Almond (Chief Executive and Secretary)
Mr David Bunyan (Director of Finance and Planning)
Ms Evanna Gale (Content and Engagement Manager)
Mr Christopher Knibb (Director of Governance and External Engagement)
Ms Eloisa de la Maza (Governance Executive)
Mr Mark Reynard (IET.tv Business Manager)
Mr Andrew F Wilson (Head of Governance)

1. Apologies for Absence

Apologies for absence were received from Ms Orla Hartley, Miss Justina Ho, Ms Susan Jones and Mr Adam Pocock.

2. Conflicts of Interest

There were no conflicts of interest declared.

3. Minutes

The Minutes of the Meeting held on 22 November 2022 (CO(22)M5) were approved and signed as a correct record.

4. Actions Taken or Outstanding

Council noted a report on actions taken or outstanding since the previous meeting of Council (CO(23)1).

5. Updates from Working Parties

- 5.1. Council received oral reports from its Working Parties.
- 5.2. Dr Otiaba gave a progress report on the Working Party on Engineers as Leaders. A questionnaire would be sent to members of Council at the end of January 2023. This would be a pilot for a wider activity in the future.
- 5.3. Mr Spyrou gave a progress report on the Working Party on Strategy Input. The Working Party had met with staff and was developing five proposals. The purpose of the Working Party was to direct Council input for the Strategy Input Meeting in June 2023 and make it more closely aligned with other strategy activities, and to build closer ties between Council and the staff group. The Working Party used the recommendations in paper CO(22)10 as a good starting point to provide initial direction. It had been suggested that Council could lead one of the sessions at the Strategy Input Meeting.
- 5.4. In answer to questions from Ms Bryan and Mr Yaqub, Mr Almond explained that whilst the IET Strategy 2030 gave one horizon for consideration, the IET also maintained a ten-year strategic horizon and the IET's products and services had individual five-year plans.
- 5.5. In answer to a question from Mr Goudie, the President explained that monitoring and evaluation of progress against the IET Strategy 2030 was managed by the Executive Team. The targets in the IET Strategy 2030 were in the KPIs for the members of the Executive Team, rather than the KPIs for the Institution. Performance against these KPIs by the members of the Executive Team, including the Chief Executive and Secretary, was monitored by the Remuneration Committee, which reported to the Board of Trustees.
- 5.6. Mr Obiri-Bonney gave a progress report on the Working Party on the Mentorship Pilot Project, which was managed by the Young Professionals Committee. The Mentorship Pilot Project would target Young Professionals (ie members under the age of 30) and if it was successful it might lead to a proposal for a large-scale activity for this age-group.

5.7. Mr MacGillivray gave a progress report on the outstanding matters concerning globalisation / localisation for the IET, stemming from the proposal made by Council in 2019. Miss Ho and Mr MacGillivray had met with IET staff in early December 2022 to take stock and consider what matters warranted revisiting, and this had led to the proposal for a Working Party on International Value Propositions. A report on all the matters covered by the proposal from Council in 2019 would be made to Council in June 2023.

5.8. Mrs Allen introduced and Council noted an invitation to propose members of Council to take part in an International Value Propositions Working Party (CO(23)2). The Working Party would focus on the top five markets outside of the UK – India, China, Hong Kong, US and Middle East (Dubai, Oman and Saudi Arabia), and up to five Council members with experience of those countries were asked to volunteer to join the Working Party. It was agreed that those interested in taking part should contact Mrs Allen by email.

6. Breakout Session

6.1. Mr Caplin introduced and Council noted a briefing for the World Café discussion on Inspiring Stories (CO(23)3).

6.2. Council then discussed in three groups, in World Café style, the questions:

- What have we missed?
- What are the priorities?

6.3. Following the World Café discussion, Council received feedback from the three groups, presented by Mr MacGillivray, Mr Caplin and Mrs Allen.

7. Report to the Board of Trustees

It was noted that there were no matters to be reported to the Board of Trustees.

8. Feedback on Council Meeting

Mr MacGillivray invited Council members to give feedback on the Council meeting.

9. Dates of Next Meetings

9.1. Thursday, 16 March 2023 at 15.00 hrs (GMT).

9.2. Thursday, 15 June 2023 at 15.00 hrs (BST).

9.3. July 2023 (virtual meeting).