

5 April 2023

PAPER CLASSIFICATION: OPEN

**Minutes of the Meeting of the
COUNCIL
held on Thursday, 16 March 2023 at 15.00 hrs (GMT)
via Virtual Meeting**

- Present:
- Mr Ian MacGillivray (Chair)
 - Mr Rob Anderson
 - Mr Shane Bennison
 - Ms Kerrine Bryan
 - Mr Jolyon Caplin
 - Mr John Cowburn
 - Professor Bob Cryan (President)
 - Professor Andy Downton
 - Mr Mark Goudie
 - Ms Orla Hartley
 - Miss Justina Ho
 - Mr Wayne Hodgkiss
 - Ms Susan Jones
 - Miss Macauley Kenney
 - Mr King On Lee
 - Professor Wai Yie Leong
 - Ms Senamiso Mathobela
 - Mr Ben Obiri-Bonney
 - Eur Ing Dr Kenny Otiaba
 - Mr Alan Palmer
 - Professor Ian Phillips
 - Mr Alkis Spyrou
 - Mr Farooq Yaqub
 - Eur Ing Dr Ahmed Zobaa
- By invitation:
- Dr Bicky Bhangu
 - Dr Andrew Harter
 - Ms Sarah Hillary (BDO LLP)
 - Ms Samantha Hubbard
 - Dr Carol Marsh
 - Professor Ronjon Nag
 - Professor Paul Needham
 - Professor Kate Sugden
 - Sir Julian Young
- In attendance:
- Mrs Toni Allen (Director of International Strategic Marketing and Engagement)
 - Mr Ed Almond (Chief Executive and Secretary)
 - Mr Richard Best (Director of IT and Digital Services)
 - Ms Sandra Godman (Strategic Planning Manager)
 - Mr Giles Grant (Director of Knowledge Services and Solutions)
 - Mr Christopher Knibb (Director of Governance and External Engagement)
 - Ms Eloisa de la Maza (Governance Executive)
 - Ms Michelle Richmond (Director of Membership and Professional Development)
 - Mr Andrew F Wilson (Head of Governance)

1. Apologies for Absence

Apologies for absence were received from Mr Adam Pocock.

2. Conflicts of Interest

There were no conflicts of interest declared.

3. Minutes

The Minutes of the Meeting held on 19 January 2023 (CO(23)M1) were approved and signed as a correct record.

4. Actions Taken or Outstanding

Council noted a report on actions taken or outstanding since the previous meeting of Council (CO(23)4).

5. President

The President spoke about recent activities for the Institution. He drew attention to the appointment of Mr Ed Almond as Chief Executive and Secretary from the beginning of the year, the performance of the IET against its KPIs for 2022 which had resulted in the achievement of 5 of its 7 targets for 2022, the challenge of the annual fall in the number of members and registered members, the award of the A F Harvey Research Prize and the Northern Ireland Engineering Excellence Award.

6. Main Boards

6.1. Dr Bhangu gave an oral report on the meeting the Knowledge Services and Solutions Board held earlier in the day and drew attention to the key matters discussed.

6.2. Ms Hubbard gave an oral report on the meeting the Membership and Professional Development Board held earlier in the day and drew attention to the key matters discussed.

6.3. Dr Marsh gave an oral report on the meeting the Volunteer Engagement Board held earlier in the day and drew attention to the key matters discussed.

7. Updates from Working Parties

7.1. Council received oral reports from its Working Parties.

7.2. Mr Caplin gave a progress report on the Working Party on Inspiring Stories.

7.3. During discussion Professor Cryan commented on the use of competitions, Sir Julian Young suggested working collaboratively with other Professional Engineering Institutions, and Mr Yaqub commented on the reaction of Governments against Tik-Tok.

7.4. It was agreed that the proposals should be approved by Council as expediently as possible, so that they could be submitted to the Board of Trustees meeting on 16 June 2023. Ms Allen undertook to assist the Working Party with the preparation of its proposals to Council and the Board of Trustees.

7.5. Dr Otiaba gave a progress report on the Working Party on Engineers as Leaders.

- 7.6. During discussion Professor Cryan suggested that guidance should be sought from the Chartered Management Institute, Mr Bennison commented on the need to emphasise the difference between leaders and managers, and Mr Goudie suggested having a second round of survey addressed to the Board of Trustees and the three Main Boards.
- 7.7. Mr Obiri-Bonney gave a progress report on the Working Party on the Mentorship Pilot Project (CO(23)5).
- 7.8. During discussion Professor Cryan commented that the Project complemented other strategic plans and Mr Goudie commented on the need for mentor training.
- 7.9. Mr Almond reported that a report back on the Pilot was expected by June 2023.
- 7.10. Mr MacGillivray gave a progress report on globalisation / localisation, stemming from the proposal made by Council in 2019. He and Miss Ho were scheduled to meet with Mr Knibb and Mrs Allen on 6 April 2023 to discuss the collation of outstanding matters for consideration by Council at its meeting on 15 June 2023.
- 7.11. Mr Yaqub gave a progress report on the Working Party on Developing the International Member Proposition. It was expected that the Working Party would report to the Board of Trustees in June 2023.
- 7.12. Mr Spyrou gave a progress report on the Working Party on Strategy Input.
- 7.13. During discussion Mr Spyrou commented on vectors, Mr MacGillivray commented on the intention to have a session led by Council at the Strategy Input Meeting in June 2023. Mr Almond commented that there were no current projects related to the President's themes, and Professor Cryan commented on the need to align IET Strategy 2030 in the future with both the President's themes and staff activities.

(Staff Note: Copies of additional papers presented at the meeting (CO(23)8) are circulated with these Minutes.)

8. Annual General Meeting

Mr MacGillivray introduced and Council noted the Annual Report of Council to be presented at the Annual General Meeting on 15 June 2023 (CO(23)6).

9. Governance Review

- 9.1. Mr MacGillivray and Mr Goudie introduced and Council noted a progress report on the Governance Review in 2023 (CO(23)7). The Review would be conducted by BDO LLP and would be reported to the Board of Trustees in June 2023.
- 9.2. Ms Hillary commented that BDO intended to survey all members of Council. Mr MacGillivray invited Council members to contact him directly if there were any matters concerning the governance of the IET that they would like him to raise on their behalf.

10. Member News

Professor Leong made a short oral report on *Member News* and invited Council members to contact her directly if there were any matters they wished to contribute to future issues of the magazine.

11. Report to the Board of Trustees

It was noted that there were no matters to be reported to the Board of Trustees.

12. Feedback on Council Meeting

Mr MacGillivray invited Council members to give feedback on the Council meeting.

13. Dates of Next Meetings

13.1. Thursday, 15 June 2023 at 15.00 hrs (BST).

13.2. July 2023 (virtual meeting).