

9 June 2020

PAPER CLASSIFICATION: OPEN

**Minutes of the Meeting of the
COUNCIL
held on Thursday, 4 June 2020 at 3.00 pm
via virtual meeting**

- Present:
- Dr Peter Ward (Chair)
 - Dr Peter Bonfield (President)
 - Dr Ozak Esu
 - Miss Justina Ho
 - Mr David Hogan
 - Ms Rachel Hurst
 - Miss Abbie Huty
 - Mr Bhagvat Joshi
 - Mr Allan McCabe
 - Mr Iain Murdoch
 - Dr C Muthamizhchelvan
 - Dr Paul Needham
 - Dr Ejay Nsugbe
 - Professor Ian Phillips
 - Mr Graham Prebble
 - Mr Mike Prewett
 - Mr Jon Ratcliff
 - Colonel Andy Rogers
 - Miss Mamta Singhal
 - Dr David Smith
 - Dr Christopher To
- By invitation:
- Miss Yewande Akinola (Trustee)
 - Dr Colin Arthur (Trustee)
 - Dr Ian Belger (Trustee)
 - Professor Phil Blythe (Trustee)
 - Ms Jayne Bryant (Trustee)
 - Mr Joe Dunn (Trustee)
 - Professor Danielle George (Trustee)
 - Dr Simon Harrison (Trustee)
 - Dr Andy Harter (Trustee)
 - Miss Sam Hubbard (Trustee)
- In attendance:
- Ms Toni Allen (Director of International Strategic Marketing and Engagement)
 - Mr Ed Almond (Director of Finance and Planning)
 - Mr Richard Best (Director of IT and Digital Services)
 - Ms Morna Dason-Barber (HR Director)
 - Ms Fiona Dew (Strategic Planning Manager)
 - Mr Simon Edwards (Director of Governance and External Engagement)
 - Ms Jo Foster (Equality, Diversity and Inclusion Manager) (Minute 7)
 - Mr Nigel Fine (Chief Executive and Secretary)
 - Mr Giles Grant (Director of Knowledge Services and Solutions)
 - Ms Eloisa de la Maza (Governance Executive)

1. Apologies for Absence

Apologies for absence were received from Mr Andrew Ball, Miss Faye Banks, Dr Rafael Cepeda Lopez, Professor Yue Chen, Mr James Garnham and Dr Darren Williams.

2. Conflicts of Interest

There were no conflicts of interest declared.

3. Minutes

The Minutes of the Meeting held on 19 March 2020 (CO(20)M1) were approved and signed as a correct record.

4. Actions Taken or Outstanding *

- 4.1. Council noted a report on actions taken or outstanding since the previous meeting of Council (CO(20)10).
- 4.2. Council noted a report on the World Café discussion on the results of the most recent Member Survey at the previous meeting of Council (CO(20)9).

5. President

- 5.1. Dr Bonfield (President) gave a progress report on his Presidential Themes for the Session 2019/20:

- Digital Engineering.
- Professional Competence.
- New Approaches to Engineering Higher Education.

- 5.2. He expressed his strong desire for Council to continue to support these initiatives in future Sessions.

6. Main Boards

- 6.1. Dr Harrison gave a report on matters discussed by the Knowledge Services and Solutions Board. He drew attention to the response to the COVID-19 pandemic, particularly the arrangement of virtual events, and plans for Open Access publishing of IET journals.
- 6.2. Professor Blythe gave a report on matters discussed by the Membership and Professional Development Board. He drew attention to the response to the COVID-19 pandemic, particularly the decision to make no increase in membership fees for the next year, plans for a Junior Club and the annual report on Safeguarding of Children and Adults at Risk.
- 6.3. In the absence of Ms Ohlson, Mr Edwards gave a report on matters discussed by the Volunteer Engagement Board. He drew attention to National Volunteering Week and the IET's gratitude to all its volunteers, plans for a Volunteering Strategy and proposals to amend the Volunteer Code of Conduct to refer to the mandatory sign-up to policies.

- 6.4. Mr Prebble commented that the mandatory sign-up to policies was not linked to MyIET, making it difficult for volunteers to determine what outstanding actions were required of them

7. Reports to Council

- 7.1. Miss Singhal introduced and Council noted a report on IET@150 Strategy (CO(20)12).
- 7.2. Dr Ward introduced and Council noted a report on the Sustainable Planet Working Party (CO(20)13).
- 7.3. Mr Hogan introduced and Council noted a report on the Monitoring Governance Working Party (CO(20)14).
- 7.4. Ms Foster introduced and Council noted a report on Equality, Diversity and Inclusion (CO(20)15).

8. Breakout Session

- 8.1. Dr Ward introduced a paper on the Council Breakout Session on Recovery (CO(20)11).
- 8.2. Council then discussed on Yammer, in World Café style, the following questions:
- What are people's past experiences that have demonstrated the need for professional skills in the area of recovery?
 - What are the engineering and technological solutions now needed for recovery?
 - What can individuals do to upskill/develop in order that they can engage in that recovery?
- 8.3. A large number of comments were made at the meeting and on Yammer. It was agreed to continue the discussion on Yammer until 9 June 2020, to ensure that all relevant points were captured.

9. Report to the Board of Trustees

It was agreed that the outcome from the discussion of Recovery should be reported to the Board of Trustees (Minute 8 above refers).

10. Feedback on Council Meeting

Dr Ward invited Council members to give feedback on the Council meeting. A number of members commented that the experience of holding a virtual Council meeting had again been satisfactory.

11. Vote of Thanks

- 11.1. Council agreed to record a Vote of Thanks to those members who would retire from Council on 30 September 2020.
- 11.2. The President proposed a Vote of Thanks to Dr Ward for chairing Council during the Session 2019/20.

12. Date of Next Meeting

Thursday, 1 October 2020 at 3.00 pm, at Savoy Place, London WC2.

(Staff Note: This will be held as a virtual meeting if necessary.)