The Institution of Engineering and Technology

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Council

COUNCIL BUSINESS FOR THE SESSION

(Paper by Mr Andrew F Wilson. If you have any questions on this paper before the meeting please contact Mr Andrew F Wilson on +44 (0)20 7344 5415 or by email afwilson@theiet.org)

1. Issue

To note the meetings of Council and the business to be covered during the Session 2020/21.

2. Timing

Council meeting, 1 October 2020.

3. For Note

Council is invited to note this report.

4. Council Meetings

4.1. Council will hold three meetings during the Session 2020/21 on the following dates:

- Thursday, 1 October 2020 at 15.00 hrs.
- Thursday, 18 March 2021 at 15.00 hrs.
- Thursday, 10 June 2021 at 15.00 hrs.

4.2. The Council meeting on 10 June 2021 will be followed by a joint Board of Trustees and Council Strategic Planning Meeting on 10-11 June 2021.

4.3. Additional virtual meetings of Council may be arranged from time to time, if required.

5. Bye-laws

5.1. The Bye-laws state the purpose of Council in general terms and mention some specific activities for Council:

Subject	Comment
Receive regular reports from the Board of Trustees including Minutes of the Board meetings, but excluding matters of personal or commercial sensitivity.	The Minutes are published on the IET website at https://www.theiet.org/about/governance/board-of-trustees/board-of-trustees-papers-and-minutes/
Be advised annually of the terms of reference and composition of all Boards and Committees of the IET.	The terms of reference are published on the IET website at https://www.theiet.org/media/4053/tor-boards-committees.pdf

Subject	Comment
Have access to Minutes of Board meetings, but excluding matters of personal or commercial sensitivity.	The Minutes are made available to Council members who sit on the respective Boards.

6. Council Regulation

6.1. The Council Regulation identifies specific activities for Council:

Subject	Comment
Review and contribute to the IET's Strategic and Corporate Plans.	This takes place at the joint Board of Trustees and Council Strategy Input Meeting in June.
Review and note the IET's Annual Report and Accounts.	This is published before the Annual General Meeting in May each year.
Provide an Annual Report to the IET's Annual General Meeting.	This takes place in May each year.

7. Council Business

7.1. Prior to the commencement of the Session, the following business has been identified for consideration at each meeting:

Date	Subject
1 October 2020	Routine matters
1 October 2020	World Café – President's Themes and IET Strategy
18 March 2021	Routine matters
18 March 2021	Approve input to the Trustees Strategy Meeting
18 March 2021	Approve report to the Annual General Meeting
18 March 2021	World Café – topic to be decided
10 June 2021	Routine matters
10 June 2021	Review the Annual Report and Accounts for 2020
10 June 2021	World Café – topic to be decided

7.2. Council will also consider matters referred to it by the Board of Trustees, if any.

8. Risk

There are no risks associated with this report.

9. Resources

There are no resource issues associated with this report.