

14 December 2023

PAPER CLASSIFICATION: OPEN

**Minutes of the Meeting of the
COUNCIL**

**held on Tuesday, 12 December 2023 at 13.00 hrs (GMT)
at Savoy Place, London WC2, and via Virtual Meeting**

Present: Mr Mark Goudie (Chair)
Mr Rob Anderson
Mr Paul Ash
Dr Imran Shafique Ansari
Mr Wolf Byttner
Professor Andy Downton
Mr Russell Jobbins
Dr Gopi Katragadda (President)
Mr King On Lee
Professor Wai Yie Leong
Mr Yew Kee Lim
Mr Ben Obiri-Bonney
Mr Alan Palmer
Mr John Peckham
Mr Sam Presley
Dr Stephen Pybus
Mr Ami Singh
Mr Alkis Spyrou
Eur Ing Dr Larissa Suzuki
Mr Farooq Yaqub
Eur Ing Dr Ahmed Zobaa

In attendance: Mr Christopher Knibb (Director of Governance and External Engagement)
Ms Eloisa de la Maza (Governance Executive)
Mr Andrew F Wilson (Head of Governance)

1. Apologies for Absence

Apologies for absence were received from Mr Jolyon Caplin, Dr Nike Folayan, Ms Sophie Harker, Ms Susan Jones, Miss Macauley Kenney, Ms Sena Mathobela and Ms Thalini Wasundara.

2. Conflicts of Interest

No conflicts of interest were declared.

3. Minutes

The Minutes of the Meeting held on 5 October 2023 (CO(23)M5) were approved and signed as a correct record.

4. Council Introductions

Each member of Council presented a personal introduction.

5. Potential Areas for Council Working Parties

Mr Goudie introduced and Council noted a report on potential areas for Council Working Parties (CO(23)22).

6. Group Breakout Rooms

- 6.1. Council members were invited to discuss during the breakout session the suggested topics of Events and Volunteer Engagement, as well as the President's priority areas of data ethics, AI ethics, inclusion and global growth.
- 6.2. Council divided into four separate groups to discuss the topics.

7. Report Back from Breakout Rooms

- 7.1. Council reconvened and received feedback from the four breakout groups.
- 7.1. Mr Knibb reported that his group had discussed the future of work, future planning, accreditation, opportunities arising from being the largest UK PEI, the International Strategy Working Party, and face-to-face volunteer recognition, such as reinstating new year's eve parties at Savoy Place.
- 7.2. Mr Anderson reported that his group had discussed the President's priorities, volunteer engagement events, and the timing of Council discussions. It was suggested that there should be a call for Council volunteers to support the President's priorities as and when work plans had been developed. The Strategy Working Party was also discussed.
- 7.3. Mr Ash reported that his group had discussed issues relating to engineering safety, compliance with the Wiring Regulations, conferences on these subjects, and the need to allocate Institution resources to this area.
- 7.4. Dr Ansari reported that his group had discussed AI vision, links with other PEIs and Council succession planning.
- 7.5. Mr Goudie commented that Council had not yet received direction from the Board of Trustees about how it should contribute to the President's priorities. Also, it was unsure of the consequences of the Board of Trustees not having approved the proposal to revise the annual cycle of strategy and planning.

8. Feedback on Council Meeting

- 8.1. The Chair invited Council members to give feedback on the Council meeting.
- 8.2. Some members suggested that content of the meeting might in future be dealt with before the first Council meeting of the Session.

9. Date of Next Meeting

- 9.1. January 2024 (to be arranged) (virtual meeting).
- 9.2. Thursday, 21 March 2024 at 15.00 hrs (GMT) (virtual meeting).